

# Men's Shed Organisational, Legal & Management Structure

How the Men's Shed group, the Men's Shed building, and the Totton & Eling Community Association (the CA) are structured and work together.

- The Totton Men's Shed group is part of the CA.
- The Men's Shed building is owned by the CA.
- The Trustees of the CA are responsible for the running of the CA, the Community Centre and the Men's Shed.
- The Centre Administrators task includes the Men's Shed building.
- The Men's Shed management committee is formed under the rules of the Charity Commission as a sub-committee of the CA Management Committee.
- Under the terms of the Insurance and the rules of the Charity Commission the Men's Shed building is another room of the community centre.
- Other than a small amount of cash, the money held for the Men's Shed is held in the CA bank account as a 'Restricted Fund'.
- The Men's Shed group will be run as sessions in the Men's shed building.
- The Men's Shed group management committee will be responsible for the use of the Men's shed building and will grant permission for use.
- The Men's Shed group activities must be paid for by members and regular fundraising.
- The Men's Shed room will be made available for hire in the same way as a room in the community centre to generate additional income.