

Mr Chris Compton
Totton & Eling Community Association CIO
Civic Centre, Testwood Lane
Totton
Southampton
Hampshire
SO40 3AP

24 January 2024

Policy Number: CHW00616

Dear Sir/Madam

Your Charity Assured Insurance Policy

Thank you for renewing your Charity Assured Insurance policy with Clear, cover has been arranged for 12 months from 26 January 2024

Please find your policy documents including:

- Public Liability Certificate
- Employers Liability Certificate

It is important that you check the recently issued renewal documents, in particular the Statement of Fact to ensure the information we hold is accurate and that cover meets your requirements. It is important you pay particular attention to any specific conditions, warranties, security requirements and/or endorsements which apply to this policy; failure to comply with these may invalidate a claim or void the policy.

If any of the information enclosed is incorrect, or you wish to make any alterations to your policy please contact a member of the Affinities Team.

In the event of a claim, you must notify your insurer directly at the earliest possible opportunity, contact details can be found in your policy documents and are also detailed below.

Claim Type	Provider	Email	Telephone	Business Hours
Property Damage	Aviva	team7@aviva.com	0800 015 1498	Monday to Friday, 9am – 5pm
Liability	Aviva	liabro@aviva.com	0800 015 1498	Monday to Friday, 9am – 5pm
Legal Expenses	DAS Legal	newclaims@das.co.uk	0345 300 1899	24/7

If we can be of further assistance, or should you have any queries please do not hesitate to contact us.

Yours Sincerely

Your Clear Affinities Team
Email: affinities@thecleargroup.com
Phone: 03300 130036