



### Invoice

Invoice Number:	CHW00616-727912
Invoice Date:	05 January 2023
Policyholder Name:	Totton & Eling Community Association CIO
Policyholder Address:	Civic Centre, Testwood Lane Totton Southampton Hampshire SO40 3AP
Policy Number:	CHW00616
Effective Date:	26 January 2023
Description:	Charity Assured Insurance Renewal
Premium:	£616.10
Insurance Premium Tax:	£73.93
Fee:	£15.00
Total Premium Due:	£705.03
Terms of Payment:	In advance of your renewal date (see above)

#### Payment Methods:

During the current lockdown, our offices are not always attended daily. So as to avoid any delays in processing your renewal, we would ask that you please either make payment by credit/debit card or BACS/automatic transfer, rather than by cheque. If you are unable to make payment, other than by cheque, please email or call us to let us know that a cheque has been sent to the office, noting your policy number, the amount paid and the date you posted this to us.

You can now make premium payments quickly and securely online, via our BHIB Self Service Portal. Please refer to our recent email communications detailing the registration and access process. If you need any assistance getting started, please email or call the team and we will be happy to help.

Email: [enquiries@bhibaffinities.co.uk](mailto:enquiries@bhibaffinities.co.uk)

Phone: 0330 013 0036

1. Payment by credit/debit card – please access our online BHIB Self Service Portal, or call BHIB on 0330 013 0036 and have your card details ready
2. Payment by BACS/automatic transfer – please arrange payment to:  
BHIB Ltd - Account No 01100742 – Sort Code 56-00-60 quoting your policy number (see above) as the reference
3. Payment by cheque – please make cheques payable to BHIB Ltd and forward to BHIB Ltd, AGM House, 3 Barton Close, Grove Park, Enderby, Leicester LE19 1SJ, quoting your policy number (see above) on the reverse



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[www.bhibinsurance.co.uk](http://www.bhibinsurance.co.uk)

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Registered office: AGM House, 3 Barton Close, Grove Park, Enderby, Leicester LE19 1SJ. BHIB Limited is registered in England and Wales no. 829660

