

**TOTTON AND ELING COMMUNITY ASSOCIATION  
TRUSTEES' ANNUAL REPORT for the year ended 31st March 2021**

The year got off to a very slow start with no community activity for the first three months, although our administrators kept themselves busy by keeping in weekly telephone contact with many members of the community, especially the lonely and elderly. They also used the time to reorganise the office and do some timely repairs and repainting of the rooms.

July saw the re-opening of the Town Council's Car Boot Sale. This was a great success. And a Repair Cafe was held in August.

Seated Exercise classes were able to continue through the lockdown months with the instructor being in the Centre leading Zoom sessions for the participants in their homes.

Age Concern Community Lunch services were able to continue but only through takeaways and home deliveries until September when lunches were again served in the Centre.

We then started to get busier again with other lettings also. Our first regular lettings were mainly health-related, including Diabetic Eye Screening sessions and Age Concern's Foot Clinic. There were also some new starts with a number of yoga and exercise groups; and the year ended with the opening of our new Baby Bundles service for parents with babies and young families which provides Soft Play sessions within the Centre and reaches out into the community with free clothing and other resources for families in need.

The cancellation of annual events affecting the Centre in 2020 included the summer Totton Carnival and the Lantern Parade in December, but we were able to hold a small Christmas Fayre.

As well as managing the centre our administrators also collaborated with the Town Council and other local organisations in the local Neighbourhood Plan and in the Totton Timebank.

During the year our Totton Men's Shed project reach a significant stage with the building and equipping of the shed which gave us a valuable new resource for supporting the socialisation of our members as best it could within the changing COVID rules.

We are grateful for the financial support received during the year from local government and from other funders who have helped us not only to maintain most of our existing services but also to add some new ones to meet increasing local needs.

=====

---

# TOTTON & ELING COMMUNITY ASSOCIATION (INCORPORATING MEN'S SHED)

---

---

## ACCOUNTS

---

For the year ended 31<sup>st</sup> March 2021

Income and Expenditure Account

Balance Sheet

Cash Flow Statement

Financial Statement

## **REPORT OF THE AUDITORS**

### **TO THE MEMBERS OF THE**

#### **TOTTEN AND ELING COMMUNITY ASSOCIATION (incorporating Men's Shed)**

We have audited the Financial Statements which have been prepared under the historical cost convention.

#### **Respective Responsibilities of the Trustees and Auditors**

The Society's Trustees are responsible for the preparation of the Financial Statements. It is our responsibility to form an independent opinion based on those statements and to report an opinion to you.

#### **Basis of Opinion**

We conducted an audit in accordance with the relevant Auditing Standards. An audit includes an examination of the accounts on a test basis of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of estimates and judgements made by the Trustees in the preparation of the Financial Statements and whether the accounting policies utilised are appropriate to the Society's circumstances and are consistently applied and adequately disclosed.

We planned and performed the audit to obtain all the relevant information and explanations which are considered necessary to provide us with sufficient evidence to give us reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud, other irregularities or error. In forming our opinion, we also evaluated the overall adequacy of the presentation of information in the Financial Statements.

#### **Opinion**

In our opinion, the Financial Statements give a true and fair view of the state of the Society's affairs as at the 31<sup>st</sup> March 2021 and of its profit for the period, and comply with the financial provisions laid down in the Society's constitution.

**John Adams – Cost Management, 12 Allerton Close, TOTTEN, Southampton SO40 2GQ**

## Totton & Eling Community Association – Profit & Loss Account | 2021 (vs 2020)

	£ 2021 Restricted Funds	£ 2021 Comm Centre	£ 2021 Total	£ 2020 Men's Shed (Restricted)	£ 2020 Comm Centre	£ 2020 Total
<b>INCOME</b>						
Rental and Hire Receipts		19,331	19,331		47,031	47,031
Bank Interest		7	7		10	10
Other Income (Note 1)	19,263	24,105	43,368	23,155	10,980	34,135
<b>TOTAL INCOME</b>	<b>19,263</b>	<b>43,443</b>	<b>62,706</b>	<b>23,155</b>	<b>58,021</b>	<b>81,176</b>
<b>EXPENDITURE</b>						
Building Service Charge Centre Administrators Salaries and Related Costs		19,844			22,514	
Insurance		429			654	
Licences & Subscriptions		60			1,274	
Repairs and Renewals					-	
Telephone and Internet		538			729	
Postage, Printing and Stationery		729			774	
Advertising					-	
Professional Fees		100			100	
Sundry Expenses		1,064		52	1,239	
Seated Exercise Tutor					1,470	
Refreshments					238	
Donations						
Community Singing					624	
Depreciation – Stage		110			110	
Depreciation – Equipment		397			397	
Depreciation – Men's Shed		11,861				
Depreciation – Storage Shed		1,567				
Depreciation – Computers		126				
Bank Diff written Back					-	138
Contra Men's Shed		1,003			1,404	
Special Events/Xmas					1,130	
<b>TOTAL EXPENDITURE</b>	<b>-</b>	<b>57,815</b>	<b>57,815</b>	<b>52</b>	<b>52,715</b>	<b>52,767</b>
Contra						
<b>Surplus – Loss for Year</b>	<b>19,263</b>	<b>- 14,372</b>	<b>4,891</b>	<b>23,103</b>	<b>5,306</b>	<b>28,409</b>

## Totton & Eling Community Association – Balance Sheet | 2021 (vs 2020)

As at 31<sup>st</sup> March 2021

	£	£	£	£	£	£	£	£
<u>Fixed Assets</u>	2021	2021	2021	2021	2020	2020	2020	2020
	Restricted					Restricted		
Equipment		1,986	1,986					1,589
Portable Stage		440	440					330
Buildings: Men's Shed	47,441		47,441		7,366			7,366
Computers	504		504					
Storage Shed		<u>6,268</u>	6,268		<u>7,366</u>			<u>9,285</u>
Accumulated Dep	- 11,987	<u>-2,581</u>	-14,568	<u>42,071</u>				
<b><u>Current Assets</u></b>								
Cash in Bank – Investment Income		25,090	25,090			25,083	25,083	
Cash in Bank – Current Account		39,185	39,185		25,982	39,198	65,180	
Cash a/c		303	303			193	193	
Debtors		3,011	3,011			0	0	
Unexplained diff.			0			0	0	
	<u>0</u>	<u>67,589</u>	<u>67,589</u>		<u>25,982</u>	<u>64,474</u>	<u>90,456</u>	
<b><u>Current Liabilities</u></b>								
Creditors		5,563	5,563			535	535	
Net Current Assets	0	62,026	62,026	65,875	25,982	63,939	89,921	89,921
Total Assets				<b>107,946</b>				<b>99,206</b>
<b><u>Financed By:</u></b>								
<b><u>General Funds</u></b>								
Balance as at 1st April	35,755	63,451		99,206	12,652	58,145		70,797
Surplus/-Loss for year		4,891		4,891	23,103	5,306		28,409
Balances 31 March	<b>35,755</b>	<b>68,342</b>		<b>104,097</b>	<b>35,755</b>	<b>63,451</b>		<b>99,206</b>

## Totton & Eling Community Association – Note 1 | 2021 (vs 2020)

Note 1	£	£	£	£	£	£	£	£	£
	2021	2021	2021	2021	2021	2020	2020	2020	2020
	Men's Shed (Restricted)	Men's Shed	Computer Training: Restricted	Com Centre	Total	Men's Shed Restricted	Men's Shed	Com Centre	Total
<b>Other Income</b>									
Book Sales					0			78	78
Deposits					0				0
Donations	17,763		1,500	1,801	21,064	23,155	415	23	23,593
Singing Afternoon								959	959
Car Boot Sales				1,385	1,385		798	227	1,025
Community Sales		622		2,640	3,262		688	2,516	3,204
Events				385	385			426	426
Quilters				6	6			524	524
Seated Exercise				237	237			1,862	1,862
Subscriptions				87	87			340	340
Sundry				264	264		1,637	130	1,767
Ukelele		27			27				0
Refreshments					0			357	357
Business Support Grant				16,651	16,651				0
	<b>17,763</b>	<b>649</b>	<b>1,500</b>	<b>23,456</b>	<b>43,368</b>	<b>23,155</b>	<b>3,538</b>	<b>7,442</b>	<b>34,135</b>

## Totton & Eling Community Association – Cash Flow Statement | 2021 (vs 2020)

	2021	2020
<b>Income for Year</b>		
Rental and Hire Receipts	19,331	47,031
Bank %	7	10
Other income	43,368	34,135
<b>Expenses</b>	<b>-57,815</b>	<b>-52,767</b>
<b>Depreciation</b>	<b>14,061</b>	<b>507</b>
<b>Increase in Debtors</b>	<b>-3,011</b>	<b>3,814</b>
<b>Fixed Assets – Men’s Shed</b>	<b>-40,075</b>	<b>-7,366</b>
<b>Fixed Assets – Computers</b>	<b>-504</b>	
<b>Fixed Assets – Storage Shed</b>	<b>-6,268</b>	
<b>Unexplained Diff./Tidy</b>	<b>0</b>	<b>-255</b>
<b>Increase/Decrease in Creditors</b>	<b>5,028</b>	<b>0</b>
<b>Decrease in Funds</b>	<b>-25,878</b>	<b>25,109</b>
<b>Cash</b>		
Opening Cash Balances		
Bank Current	-65,181	-40,231
Bank Investment	-25,083	-25,073
Petty Cash	-193	-44
Closing Cash Balances		
Bank Current	39,185	65,181
Bank Investment	25,090	25,083
Petty Cash	304	193
<b>Decrease in Cash Balances</b>	<b>-25,878</b>	<b>25,109</b>

## Totton & Eling Community Association – Financial Statement | 2021

### Community Centre

Not surprisingly during 2021 Income fell by £14,578 compared with 2020 due to:

- (a) Decrease in number of funds received from Rental and Hire Receipts of £27,700
- (b) Decrease in Other Income of £637 which was offset by £16,651 received from Business Support Grant giving an overall increase in that category of £16,014.
- (c) Decrease in Bank % £3.

During 2021 Expenditure increased by £1,199 compared with 2020. The largest increase in expenses is accounted for by a rise in depreciation charges of £2,200. Building Service Costs and Salary costs fell by £2,879.

There was Capital expenditure of £6,268 on a storage shed.

The result is an excess of expenditure over income for the year of £14,372

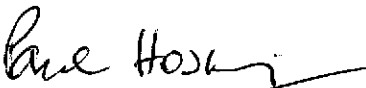
The double-entry problems appear to have been successfully resolved. There are no unexplained differences to report. A big shout out to the team for all their hard work in achieving this milestone.

### Men's Shed


Income was £19,263. In addition Capital expenditure of £40,075.

Producing a combined surplus of £4,981 for the year.

Approved by the Committee of the Totton & Eling Community Association and Men's Shed on <sup>23rd</sup> of November 2021 and signed on its behalf by:

  
\_\_\_\_\_  
Paul Hosking (Hon. Treasurer)

Dated: 23rd Nov 2021

  
\_\_\_\_\_  
Alan Gerrey (Chairman)

Dated: 23-11-21

  
\_\_\_\_\_  
Chris Compton (Chairman – Men's Shed)

Dated: 23rd Nov 2021