

TOTTON AND ELING COMMUNITY ASSOCIATION TRUSTEES' ANNUAL REPORT for the year ended 31st March 2020

Our Community Centre in the heart of Totton had another busy year with its wide range of recreational, educational and social welfare activities.

A number of NHS services continued to make regular use of our rooms for Diabetic Eye Screening, Heart Failure Nurse and Balance Classes. There were also baby-weighing sessions run by health visitors.

There were group activities for people with other special needs, one-to-one counselling, regular events for the blind and visually impaired, and for those recovering from stroke. There were Dementia Drop-in sessions, and meetings for adults with learning difficulties.

The Centre has been a venue for a wide range of physical fitness activities for all age groups. A weekly Seated Exercise class provided a gentle workout in a social setting followed by tea and biscuits; and a Kurling Club with scope for a little more movement. Then there are the various types of dance classes: square dancing, classical and ballroom, and a ballet school continued to provide instruction on most days. A Clubercise group met monthly for a vigorous musical full-body workout, and at the other end of the exercise spectrum there were also at least three groups providing yoga sessions.

Once again the visual arts were represented at the Centre by an art exhibition with the works of local artists on display for a week in the summer. Our own Quilters Group continued to meet on most weeks throughout the year as did a Lace Group.

Singing continued to be a popular activity in the Centre with our monthly Singing Afternoon attended by about 50 people, and a male voice close harmony group again met there regularly. Instrumental music was represented by a new Ukelele Group that started to meet regularly in the summer.

Our partnership with the Town Council in assisting them in the running of their now well-established Car Boot Sale in the adjoining car park continued to give good opportunities for contact with the public and for advertising our activities and events.

Seasonal events at the Centre began with our Children's Easter Party. The highlight of early summer was the Totton Carnival in which, after many hours of work for our volunteers, the Association's colourful float featuring "Snow White and the Seven Dwarfs" won first prize. The school summer holidays featured a number of craft days for the children. Then in December came the usual Lantern Parade for which the Community Centre served tea, coffee, and hot dogs; and a little later in the month we held our ever popular Christmas Fayre with many prizes being donated by local business and individuals. Soon after that we held our Children's Christmas Party, and then a costume-wearing day to raise funds for the Alzheimer's Society.

Fundraising was a prominent feature of activities at the Centre through the year. There was a regular coffee morning to benefit WaterAid, and we held three community auction events. The first of these raised money for our local hospital, the second helped towards our Men's Shed Project and the third was used to help boost our own General Fund which, although we did not know it at the time, was to come under pressure from the Covid-19 pandemic and the enforced closure of our Centre which started in the last two weeks of our financial year.

TOTTON & ELING COMMUNITY ASSOCIATION (INCORPORATING MEN'S SHED)

ACCOUNTS

For the year ended 31st March 2020

Income and Expenditure Account

Balance Sheet

Cash Flow Statement

Financial Statement

REPORT OF THE AUDITORS

TO THE MEMBERS OF THE

TOTTON AND ELING COMMUNITY ASSOCIATION (incorporating Men's Shed)

We have audited the Financial Statements which have been prepared under the historical cost convention.

Respective Responsibilities of the Trustees and Auditors

The Society's Trustees are responsible for the preparation of the Financial Statements. It is our responsibility to form an independent opinion based on those statements and to report an opinion to you.

Basis of Opinion

We conducted an audit in accordance with the relevant Auditing Standards. An audit includes an examination of the accounts on a test basis of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of estimates and judgements made by the Trustees in the preparation of the Financial Statements and whether the accounting policies utilised are appropriate to the Society's circumstances and are consistently applied and adequately disclosed.

We planned and performed the audit to obtain all the relevant information and explanations which are considered necessary to provide us with sufficient evidence to give us reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud, other irregularities or error. In forming our opinion, we also evaluated the overall adequacy of the presentation of information in the Financial Statements.

Opinion

In our opinion, the Financial Statements give a true and fair view of the state of the Society's affairs as at the 31st March 2020 and of its profit for the period, and comply with the financial provisions laid down in the Society's constitution.

John Adams – Cost Management, 12 Allerton Close, TOTTON, Southampton SO40 2GQ

Totton & Eling Community Association – Profit & Loss Account | 2020 (vs 2019)

	£ 2020	£ 2020	£ 2020	£ 2019	£ 2019	£ 2019
	Restricted Funds	Comm Centre	Total	Men's Shed (Restricted)	Comm Centre	Total
INCOME						
Rental and Hire Receipts		47,031	47,031		49,218	49,218
Bank Interest		10	10		13	13
Other Income (Note 1)	23,155	10,980	34,135	12,711	10,139	22,850
TOTAL INCOME	23,155	58,021	81,176	12,711	59,370	72,081
EXPENDITURE						
Rent		22,514			21,965	
Centre Administrators Salaries and Related Costs		20,196			20,974	
Insurance		654			602	
Licences & Subscriptions		1,274			1,234	
Repairs and Renewals		-			850	
Telephone and Internet		729			550	
Postage, Printing and Stationery		774			1,010	
Advertising		-			-	
Professional Fees		100			100	
Sundry Expenses	52	1,239		59	754	
Seated Exercise Tutor		1,470			1,440	
Refreshments		238			395	
Donations						
Community Singing		624			657	
Depreciation – Stage		110			146	
Depreciation – Equipment		397			497	
Depreciation – Men's Shed						
Bank Diff written Back		-	138		385	
Contra Men's Shed		1,404				
Special Events/Xmas		1,130			1,512	
TOTAL EXPENDITURE	52	52,715	52,767	59	53,071	53,130
Contra						
Surplus – Loss for Year	23,103	5,306	28,409	12,652	6,299	18,951

Totton & Eling Community Association – Balance Sheet | 2020 (vs 2019)

As at 31st March 2020

	£	£	£	£	£	£	£	£
<u>Fixed Assets</u>	2020	2020	2020	2020	2019	2019	2019	2019
	Restricted					Restricted		
Equipment				1,589				1,986
Portable Stage				330				440
Buildings				7,366				
				<u>9,285</u>				2,426
<u>Current Assets</u>								
Cash in Bank – Investment Income		25,083	25,083			25,073	25,073	
Cash in Bank – Current Account	25,982	39,198	65,180		12,652	27,549	40,201	
Cash a/c		193	193			44	44	
Debtors		0	0			3,814	3,814	
Unexplained diff.		0	0			-226	226	
	<u>25,982</u>	<u>64,474</u>	<u>90,456</u>			56,254	68,906	
<u>Current Liabilities</u>								
Creditors		535	535			535	535	
Net Current Assets	25,982	63,939	89,921	89,921				68,371
Total Assets				99,206				70,797
<u>Financed By:</u>								
<u>General Funds</u>								
Balance as at 1st April 2019	12,652	58,145		70,797				51,846
Surplus/-Loss for year	23,103	5,306		28,409	12,652	6,299		18,951
Balances 31 March 2020	35,755	63,451		99,206				70,797

Totton & Eling Community Association – Note 1 | 2020 (vs 2019)

Note 1	£	£	£	£	£	£	£
	2020	2020	2020	2020	2019	2019	2019
Other Income	Men's Shed (Restricted)	Men's Shed	Com Centre	Total	Men's Shed	Com Centre	Total
Book Sales			78	78		192	192
Deposits				0			0
Donations	23,155	415	23	23,593	10,215		10,215
Singing Afternoon			959	959		1,299	1,299
Car Boot Sales		798	227	1,025	1,029		1,029
Community Sales		688	2,516	3,204		2,423	2,423
Events			426	426		765	765
Quilters			524	524		656	656
Seated Exercise			1,862	1,862		1,962	1,962
Subscriptions			340	340	500	339	839
Sundry		1,637	130	1,767	967	456	1,423
Refreshments			357	357			
Funding				0		2,047	2,047
	23,155	3,538	7,442	34,135	12,711	10,139	22,850

Totton & Eling Community Association – Cash Flow Statement | 2020 (vs 2019)

	2020	2019
Income for Year		
Rental and Hire Receipts	47,031	49,072
Bank %	10	13
Other income	34,135	23,018
Expenses	-52,767	-53,130
Depreciation	507	643
Decrease in Debtors	3,814	-271
Fixed Assets – Men’s Shed	-7,366	
Unexplained Diff.	-255	234
Increase in Creditors	0	205
Increase in Funds	25,109	19,784
Cash		
Opening Cash Balances		
Bank Current	-40,231	-20,475
Bank Investment	-25,073	-25,060
Petty Cash	-44	-29
Closing Cash Balances		
Bank Current	65,181	40,231
Bank Investment	25,083	25,073
Petty Cash	193	44
Increase in Cash Balances	25,109	19,784

Totton & Eling Community Association – Financial Statement | 2020

Community Centre

During 2020 Income fell by £1,349 compared with 2019 due to:

- (a) Decrease in number of funds received from Rental and Hire Receipts of £2,187
- (b) Increase in funds from Other Income of £841.
- (c) Decrease in Bank % £3.

During 2020 Expenditure decreased by £356 compared with 2019.

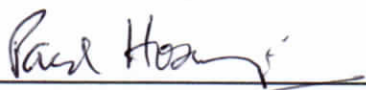
The result is the Surplus for the year of £5,306.

Unfortunately, we have still not achieved complete double-entry book-keeping. Consequently, there continue to be unexplained differences. The net difference this year is £255, which is 0.4% of turnover. Within this qualification, we are confident the accounts materially present an accurate and fair view.

Men's Shed

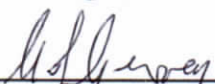
Income was £23,156 and expenditure £52.

Approved by the Committee of the Totton & Eling Community Association and Men's Shed on th20th October 2021 and signed on its behalf by:



Paul Hosking (Hon. Treasurer)

Dated: 23 Nov 2021



Alan Gerrey (Chairman)

Dated: 23-11-21



Chris Compton (Chairman – Men's Shed)

Dated: 23 / NOV / 2021